



University of Colorado
Colorado Springs

Office of the Vice Chancellor of Student Affairs A-Team Graduate Student Practicum Experience Position Description

Educational Objectives:

To provide the graduate student with practical leadership, student service program development and evaluation, and ethical foundations experiences working with the Student Affairs A-Team professional staff leadership team members. Emphasis will be concentrated on program mentorship development, service-learning ethics, and assessment of effective student development program structure.

Position Responsibilities:

- Administer pre and post program assessments to A-Team student leaders, strategize on assessment tools to evaluate these learning outcomes, an implementation plan, and reporting mechanism.
- Organize and monitor existing A-Team student leader software platform for documenting program progress
- Assist in the development of A-Team student leaders through the utilization of principles of research and measurement theory to develop multi-dimensional, rigorous, and trustworthy methods that assess student learning and development, including consideration of psychometric characteristics, qualitative/quantitative analysis, and human subjects' ethics.
- Analyze, interpret, and disseminate available data from professional literature, national data banks, institutional effectiveness research, and other student-related studies specific to A-Team leadership and program participants.
- Utilize data collection and research to update program mentorship facilitation guide.
- Prepare correspondence and reports regarding assessment activities and projects including the contributions toward an annual report comprised of student leader learning outcomes, program retention, and success.
- Assist in the organization of scheduling A-Team events and activities, including attending these programs.
- Assist in the organization and administering of program teambuilding and icebreaker activities

Supervision:

This position will work directly with the Student Affairs A-Team Program Leader. Position will support additional A-Team Program professional staff team members.

A variety of program activities and responsibilities will involve direct supervision, and many others will require independent work. A practicum experience agreement will be developed with the A-Team Program Leader to streamline work responsibilities and desired outcomes of the practicum student. Upon completion of the practicum experience, a review of goals and outcomes will be conducted.

No direct or indirect staff supervision responsibilities.

Appointment Length, Dates, and Hours:

One or two semesters depending upon student need and availability

100 practicum hours minimum – established by the Student Affairs in Higher Education Graduate Program

Qualifications, Knowledge, Skills & Abilities:

Student in the Student Affairs in Higher Education Graduate Program.

3.0 or higher GPA.

- Knowledge and ability to run and interpret statistical analyses
- Knowledge of student development theory
- Skilled in data maintenance and substantial attention to detail
- Skilled in excellent interpersonal, written, and verbal communication skills
- Ability to communicate effectively with a diverse population of students, faculty, staff, and community
- Ability to balance multiple assignments, deadlines, and tasks
- Ability to work in a fast-paced environment

- Ability to work in a team environment
- Ability to effectively take initiative to work independently and complete projects.

To Apply:

Establish an informational interview and submit resume to Skyler Rorabaugh by calling 719-255-7527 or via email at srorabau@uccs.edu